



# **BRIGHTON ORPHEUS CHOIR**

Brighton Orpheus Choir

Charity registration No. 260887

Trustees report and Unaudited Financial Statements for year  
ending 31st August 2019

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## REFERENCE AND ADMINISTRATIVE INFORMATION

The Trustees present their report and accounts for the year ended 31<sup>st</sup> August 2018.

**Charity Name:** Brighton Orpheus Choir

**Charity registration number:** 260887

**Registered Office  
and operational  
address:**

33 Montacute Rd  
Lewes  
BN7 1EP

**Trustees:**

Linda Newsom-Ray - Chairman  
Richard Jayawant -Secretary  
Elizabeth Hughes - Treasurer  
Avril Oulton (to 2019)  
Emma Evans (to 2019)  
Sarah Saward (to 2020)  
Vicki Lywood Last (to 2020)  
Peter Wells (to 2021)  
Caroline Price (to 2021)  
Murray Park (co-opted)

**Independent  
Examiner:**

Reg Squire  
14 Windmill Close  
Hove  
BN3 7LJ

Choir web site - [www.brightonorpheus.org](http://www.brightonorpheus.org)

E-mail - [secretary@brightonorpheus.org](mailto:secretary@brightonorpheus.org)

## **Charity Structure, Governance and Management**

The choir is run in accordance with the constitution (lodged with the charity commission) adopted at the AGM 7th November 2012.

The managing committee are the trustees of the charity.

This provides for 3 officers (Chairman, Secretary and Treasurer) to be appointed for 1 year at the AGM. Two additional committee members are appointed at the AGM on a rolling 3 year basis. Additional committee members may be appointed on an ex-officio basis by the committee.

All committee members (with the exception of the Musical Director and the Accompanist) must be members of the choir. Nominations to the committee are actively sought by the committee and where more nominations than vacancies are received, an election will be held at the AGM.

Membership of the choir is open to all who are able to pass an audition. The choir seeks to support those with special needs, to allow them to take an active part in the choir.

## **Activities and Objectives**

The objects of the Choir shall be:

- a) to advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by the performance of sacred and secular music and by any other means the Trustees see fit, and
- b) to assist charitable institutions.

The choir achieves the first object through:

- a) Maintaining an active rehearsal programme that seeks to develop the musical ability and knowledge of all choir members.
- b) Public performance of musical works to both increase the musical ability of the members and the musical knowledge of the general public.
- c) Running Choral workshops, which are open to the general public to increase the musical ability and knowledge of both choir members and the general public.
- d) Running a children's choir known as Orpheus Young Singers.

The choir achieves the second object through:

- a) Making retiring collections for other charities at the public concerts put on by the choir.
- b) Running fund raising events (such as carol singing) for other charities.
- c) Participating in fund raising events organised by other charities (such as the city charity concert).

The trustees have paid due regard to Charity Commission guidance on public benefit in deciding what activities the choir should undertake.

## **Achievements and Performance**

During the 2018 Autumn term we performed Bach's *Christmas Oratorio*. This is such a joyful piece and it was confidently sung with opportunity for the audience to participate in some of the chorales. Nicholas Warden was our bass soloist again joined this time by the fine tenor, Daniel Joy, and female soloists Emma Roberts and Shona Knight. The Musicians of All Saints were the accompanying orchestra.

The retiring collection following this concert raised £418.17 for the Clock Tower Sanctuary.

We continued to run the Orpheus Young Singers (OYS) under the direction of Stella Hull and Shona Knight. This youth choir was running with approximately 18 members for most of the year. After the enthusiastic response the previous year, in December the Brighton Orpheus and the Orpheus Young Singers again led the Argus City Charity Christmas Concert in aid of the Martlets. As well as leading the audience carols we performed Rachmaninov's beautiful *Bogoroditse Devo*, a rumbustious *Sing we now of Christmas*, an arrangement of the popular *Still still still*, and a chorus from Bach's

*Christmas Oratorio*. In addition to singing solo carols, the OYS helped conclude the evening with Rutter's sweet I wish you Christmas.

We again sang carols at Brighton station in order to raise funds for Shelter. We managed to collect £556.98 on their behalf.

During the Spring term we performed Elgar's *Dream of Gerontius* at the end of March. Due to personal circumstances Stella Hull was not able to conduct this and Peter Allwood stepped in at the last minute to conduct the performance. He quickly established a rapport with the choir and the orchestra (Musicians of All Saints), leading to a successful concert with Paul Austin Kelly in the title role, Kate Symonds Joy as the Angel and Nicholas Warden as the bass soloist.

Additionally during the Spring term, OYS participated in a fund raising evening at Pangdean Barn, helping to raise £3000 for a school in Nepal.

In the summer term, Stella was unable to work with the choir due to personal circumstances. Nick Houghton stepped in and led all the rehearsals together with the performance of Orff's *Carmina Burana* in Lewes Town Hall. This combined the Brighton Orpheus Choir together with East Sussex Community Choir, Orpheus Young Singers, Wallands School Choir and the South Downs Youth Orchestra.

Open evenings during 2018/19 have continued to be successful, with further new (younger) members joining.

## **Financial Review**

Total receipts on the unrestricted fund were £24,473 and are detailed in the financial statements.

Total payments on the unrestricted fund were £24,623 and are detailed in the financial statements.

The total balance on the general fund is £23,553.

Restricted funds associated with the Orpheus Young Singers (OYS) have been derived from donations by individual choir members and grants from Chalk Cliff Trust and Brighton and Hove City Council.

Total receipts on the OYS restricted fund were £1,823 and are detailed in the financial statements.

Total payments on the OYS restricted fund were £3,324 and are detailed in the financial statements.

The total balance on the OYS restricted fund is £1,269.

It is noted that the reserves are above the value defined in the reserves policy and have increased since August 2018, the committee is considering measures to address this.

## **Reserves Policy**

It is the committees policy to try to maintain sufficient reserves in the general fund to cover the expected deficit at any forthcoming public concerts for the current financial year, together with 12 months of salary and rehearsal venue costs as contingency against unforeseen situations. This is £9000 which we do have.

It should be noted that selection of the works to be performed takes into account the current reserves and membership numbers.

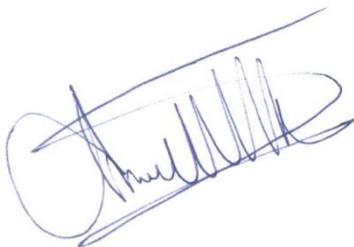
There are restricted funds as detailed above.

Prepared by

Richard Jayawant - Secretary

Approved by the trustees at their meeting on 23-Sept-2019.

Linda Newsom-Ray - Chair



## **Independent Examiners Report to the Trustees of Brighton Orpheus Choir**

### **Accounts year ended 31st August 2019**

The accounts have been prepared on the receipts and payments basis.

### **Respective responsibilities of trustees and independent examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act.
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act) and to state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with General Directions given by the Charity Commission. An Examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

### **Independent Examiners Report**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirement:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr. R. Squire  
14 Windmill Close  
Hove

Signed



Date: 12.9.19

**BRIGHTON ORPHEUS CHOIR**  
**Income Expenditure Account for the year ended 31st August 2019**

	2019	2018
		£
<b>INCOME</b>		
<i><b>OYS - restricted funds</b></i>		
OYS subscriptions / ticket sales	1450	1968
OYS donations / grants	373	3150
	<b>1823</b>	5118
<i><b>Income from charitable activities</b></i>		
Member subscriptions	14127	13745
Income tax recovered	2754	2148
Concert income	5421	7096
	<b>22302</b>	22989
<i><b>Voluntary sources</b></i>		
Friends	260	280
Donations	200	6800
	<b>460</b>	7080
<i><b>Income from fund-raising activities</b></i>		
Rehearsal activities	661	730
Hiring out staging	0	0
Hiring out music	0	58
	<b>661</b>	788
<i><b>City charity concert</b></i>	600	600
<i><b>Other income</b></i>	265	240
<i><b>Deposits for folders etc.</b></i>	185	60
<b>Total Income</b>	<b>26296</b>	36875
<b>EXPENDITURE</b>		
<i><b>OYS -restricted funds</b></i>	3324	2348
<i><b>Charitable activities</b></i>		
OYS subsidy	0	700
Concert costs	13853	13005
Conductor	4122	3510
Accompanist	2082	2049
Rehearsal rent	2398	2228
Making Music & Insurance	407	281
Administration & general marketing	154	134
Music purchase	610	815
Folder purchase	0	384
City Charity Christmas concert	507	558
	<b>24134</b>	23664
<i><b>Fund-raising costs</b></i>		
Rehearsal activities	53	38
<i><b>Other expenditure</b></i>	436	244
<b>Total expenditure</b>	<b>27947</b>	26294
<b>Net income (expenditure) for the year</b>	<b>-1651</b>	10581
Balance of funds at 31st August 2018(17)	26473	15892
<b>Balance of funds at 31st August 2019(18)</b>	<b>24822</b>	26473

Brighton Orpheus Choir

Statement of Assets and Liabilities at 31st August 2019

		31.08.19	31.08.18		
<b>Assets</b>					
HSBC Current Account		24,841	26,223		
Less unrepresented cheques		639	288		
		24,202	25,935		
Prepayments		620	538		
		24,822	26,473		
<b>Breakdown of Funds</b>					
Restricted Funds		1,269	2,770		
Free Reserves		23,933	23,703		
		25,202	26,473		
<b>Movement in Funds</b>	<b>Balance 1.9.18</b>	<b>Incoming</b>	<b>Outgoing</b>	<b>Balance 31.8.19</b>	
Restricted Funds (OYS)	2,770	1,823	3,324	1,269	
Unrestricted Funds	23,703	24,473	24,623	23,553	
	26,473	26,296	27,947	24,822	
<b>Signed by one or two Trustees on behalf of all members</b>					
1. Signed			23-sep-2019	Name (printed)	Elizabeth Hughes (Treasurer)
Date					
2. Signed			23-sep-2019	Name (printed)	Richard Jayawant (Secretary)
Date					